

APPLICATION

OCTOBER 17-18, 2020

SAT 12P-6P | SUN 12P-6P

2537 NORTH PULASKI RD.

CHICAGO, IL 60639



OFFICE USE ONLY

Received: _____

Accepted: _____

Check Deposited: _____

Rejected: _____



BOOTH FEES (Please mark your vendor type)

- Artist 10x10 \$200
- Home Furnishings 10x20 \$450

APPLICANT INFORMATION

Business Name _____

Contact Name _____

Email _____

Phone/Cell _____

Tax ID/SSN _____

Product Description _____

EVENT FEES

Booth Space(s) _____ \$ _____

TOTAL DUE \$ _____

PAYMENT METHOD

Applications mailed without complete payment in check or money order form will not be considered. If paying by credit card, please visit our website www.StarEvents.com to apply online.

IMPORTANT: Please make check payable to: StarEvents

- Check # _____
- Money Order # _____
- Please call (773) 665-4682 to pay by credit card.

The above mentioned participant hereby submits this application for participation. By signing the application, the participant accepts and agrees to all of the Terms & Conditions in each page of the agreement.

Signature _____

Print Name & Date _____



Please return this page of the agreement to Star Events and keep a copy of this plus the Terms & Conditions for your records.



TERMS & CONDITIONS

APPLICATION DETAILS

Acceptance / Rejection: StarEvents, Inc (SE) will notify each participant if they are accepted or rejected by email to the email address listed on the application no later than (7) days after the application deadline. If accepted, payment will be processed immediately. In the event that the participant's application is rejected, they will not be charged and checks will be destroyed. An email stating the receipt of an application does not confirm nor guarantee acceptance. **An application will not be accepted without all necessary paperwork. Acceptances will be sent pending payment in full within (7) days of the acceptance email, or no later than one week before the start of the event, whichever is earlier.** There is no daily rate, and discounts will not be given to participants who forfeit their booth space. SE does not guarantee exclusivity to any participant, nor has the participant relied upon any representation or guarantee of SE regarding the revenues to be generated by the participant.

Refunds: Refunds for booth fees will be issued a full refund of the amount received, minus a \$50 processing fee, if the request is made in writing on or before (21) days prior to the event. Refunds will not be issued for participants who are dismissed, if the booth is forfeited, or if the participant is in violation of any of the Terms and Conditions. In the event that an event is prevented, rendered impossible or infeasible by an act of God, any act or regulation of any public authority or bureau, civil tumult, strike, pandemic, epidemic, interruption or delay of transportation services, war conditions, emergencies, or any other similar or dissimilar cause beyond the control of either party (each a "Force Majeure Occurrence"), it is understood and agreed by the parties that there shall be no claim for damages by either party against the other and each party's obligations hereunder shall be deemed waived and any deposit monies paid to Vendor by Promoter shall be refunded to Promoter. Should a Force Majeure Occurrence necessitate the cancellation of event, Promoter will make reasonable efforts to reschedule event. If event cannot be rescheduled, Promoter will reimburse Vendor for any payments made. **No revenues are guaranteed or implied by SE in connection with participation in the event.**

EVENT DETAILS

Participation: The participant desires to participate in the event by providing merchandise, services and information to our general public. If the participant's application is accepted by SE, the participant agrees to offer only those items listed on the application, no other merchandise will be permitted without prior written consent of SE. The participant agrees not to sell or distribute merchandise that: SE deems inappropriate or derogatory; or uses the event logo, the event name, or any other likeness associated with our event without prior written consent of SE.

Set-up/Tear Down: Participants need to check in with a SE representative upon arrival for set-up as booth spaces are subject to change. **DO NOT** set up in a space until checking in with SE. **Booth spaces, event dates, and event times are subject to change before the event due to on-site logistical matters.** Participants will be able to load out after the end of the event or when approved by a SE representative. Do not leave any items on-site after the close of the event.

Parking & Vehicle Storage: Street parking may be available as well as pay parking operations. SE is not responsible for providing any parking. Any vehicles left on the venue will be towed.

Hours of Operation: Participants must remain open for the duration of the event hours.

Booth Security: The participant will be solely responsible for items left in their booth overnight. We are not responsible for any items lost, stolen or damaged. Off duty police will be patrolling during the event but will not be able to watch every space at all times. The building will be locked overnight, but we do not suggest leaving personal items or valuables.



TERMS & CONDITIONS

BOOTH REQUIREMENTS

If the participant's application is accepted, SE will assign space on the venue for the participant. All merchandise, equipment and materials must fit inside the assigned space. Display and storage outside of the allocated booth space is not allowed. **The location of participants space will be determined by SE, and reserve the right to adjust the venue prior to the event.**

Signage: All signage must be clean and properly placed. SE has the right to ask you to remove signage if not presented in the appropriate manner. Signage may not be flown or raised.

Sound Restrictions: Participant agrees to not have amplified sound of any type within booth. Participants with amplified sound may be asked to vacate space and will not receive a refund. Amplified sound has been determined to create conflict with adjacent participants. Please respect your neighbors.

Maintenance: Participants are solely responsible for the appearance of their space. The participant shall maintain its space in a neat, clean and sanitary condition, and clean their space to original condition during tear down.

GENERAL POLICIES

Dismissal from the event: In the event the participant is dismissed from the event, they will be asked to vacate the booth space immediately, take all belongings, and will not be allowed to participate for the remainder of the event. The participant may be dismissed or removed from the event if found to be in violation of any of the Terms and Conditions. Refunds will not be issued for participants who are dismissed or are in violation of any of the Terms and Conditions.

Legal Liability & Insurance: The participant shall comply with all local, federal, state and municipal laws and ordinances in operation of its booth during the event and shall insure its merchandise against loss by theft or damage. The participant hereby releases SE and its Client, officers, directors, members, and employees from any and all claims for, and agrees that SE and the Client, officers, directors, members, and employees shall have no responsibility for personal injury sustained by the participant, its agents or employees, or damage to, or loss or destruction of, the participant's properties. The participant further agrees to indemnify and hold SE and the Client, its officers, directors, members, and employees harmless from and against any and all claims for personal injury, damage to property or theft occurring in or about the event area, whether to the participant, its agents or employees or any third party, caused in part or in whole by the participation of the participant in the event.

Conduct: All vendor booths inside the venue are subject to search by event security at any time. Any vendor staff found to be storing, transporting, selling or facilitating the sales of illicit substances or involved in any illegal activity will be immediately ejected from the event and turned over to the Chicago Police Department. In addition, the entire vendor operation and staff associated with the violator will be immediately ejected from the event and will lose all right to fees and deposits. There is absolutely zero tolerance for illegal activity at SE events.

I have read and accept the Terms and Conditions.

Sign Name: _____

Print Name: _____

Date: _____